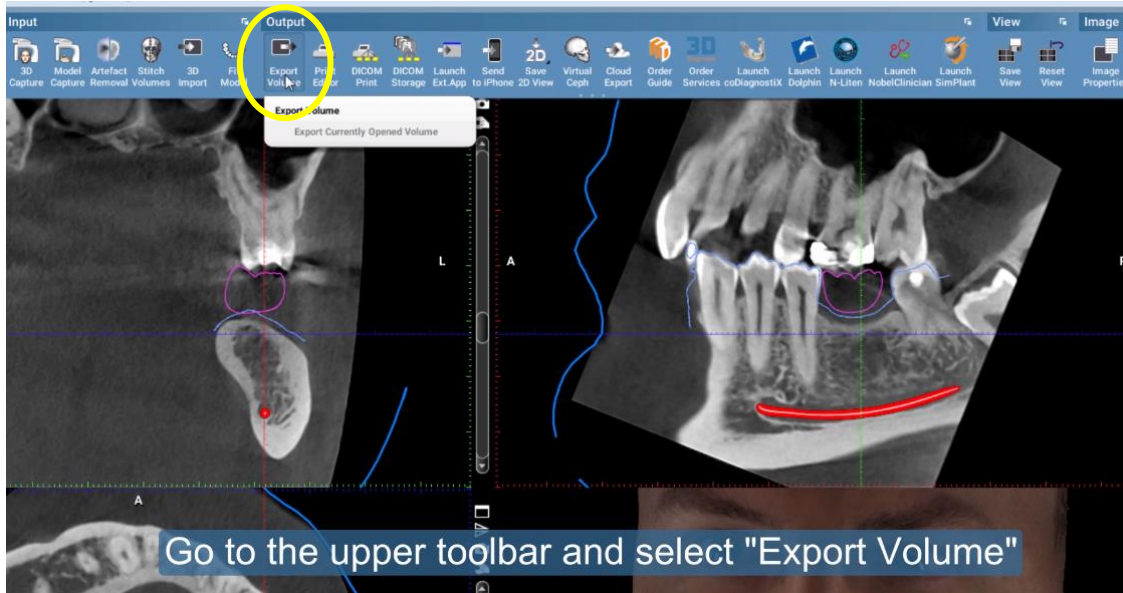
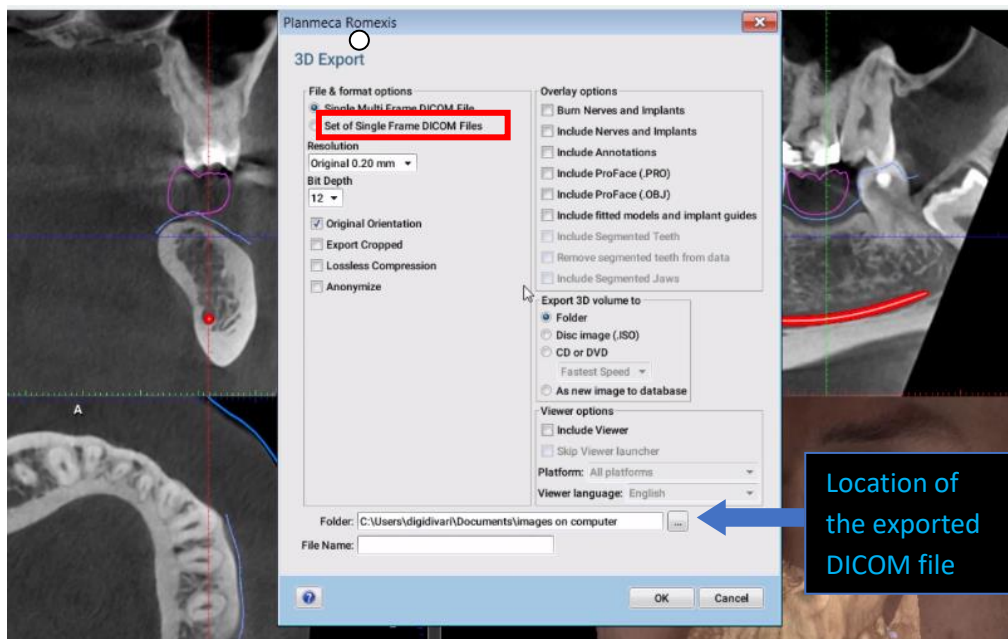


**Instructions on how to export a CBCT scan from Planmeca Romexis:**

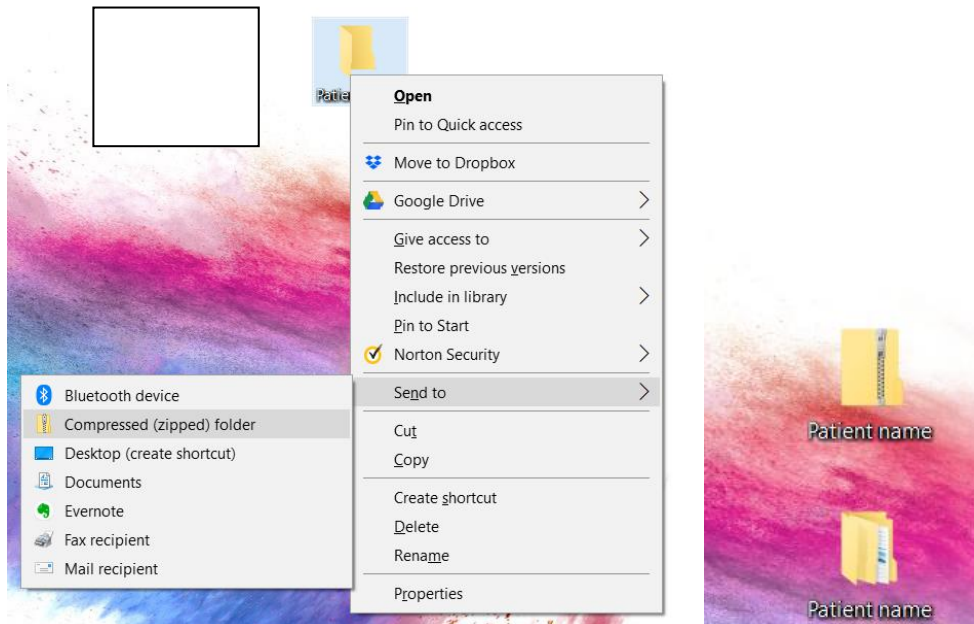
1. Open the scan with the Planmeca Romexis software.
2. On upper toolbar, click on “Export volume”.



3. Under “File & Format options”, select “Set of Single Frame DICOM files”.



4. Make sure settings are same as above. Click on OK.
5. Once the export is finished, **right-click** on the folder on your Desktop that has the patient's name on it, go to "**Send to**", and choose "**Compressed (zipped) folder**". This will create a new icon on your Desktop that will have the patient's name on it but the icon will most likely be a folder with a zipper on it. That is the file we need.



6. Upload the **compressed (zipped) folder** to the HIPAA compliant web portal with the required clinical information.